

3.5 NOTAM

3.5.1 NOTAM contain information concerning the establishment, condition or change in any aeronautical facility, service, procedure or hazard, the timely knowledge of which is essential for personnel concerned with flight operations. The text of each NOTAM contains the information in the order shown in the ICAO NOTAM Code complemented by ICAO abbreviations, indicators, identifiers, designators, call signs, frequencies, figures and plain language. NOTAM are originated and issued for Kuala Lumpur and Kota Kinabalu FIR and are distributed by NOF in two series as follows:

- a) Series A - Information of concern to KUALA LUMPUR FIR
- b) Series D - Information of concern to KOTA KINABALU FIR

3.5.2 Each NOTAM is assigned a serial number preceded by the appropriate letter indicating the series. The serial numbers start with NR 1 at 0000 UTC on 1 January every year. A checklist of NOTAM currently in force will be issued every month over the AFS. Additionally, a printed plain language summary of NOTAM is sent by air mail to those who had originally received the NOTAM over the AFS, as well as to others on request.

3.5.3 NOTAM are exchanged between Kuala Lumpur NOF and other NOFs as follows:

NOTAM SERIES		
Abu Dhabi	Harare	Paris
Amman	Helsinki	Phnom Phen
Almaty	Ho Chi Minh	Port Moresby
Amsterdam	Hong Kong	Prague
Angkara	Jakarta	Seoul
Antananarivo	Jeddah	Seychelles
Athina	Johannesburg S.A.	Singapore
Bangkok	Kabul	Sofia
Bahrain	Karachi	Stockholm
Barcelona	Kobenhavn	Riga
Beijing	Kuwait	Roma
Beirut	Lilongwe	Taipei
Belgrade	Lisboa	Tehran
Bratislava	Ljubljana	Tokyo
Brazzaville	London	Vientiane
Brisbane	Lusaka	Warszawa
Brunei	Macau	Washington
Bucuresti	Madrid	Wien
Budapest	Male	Windhoek
Calcutta	Manila	Yangon
Chennai	Mauritius	Zagreb
Christchurch N.Z.	Moskva	Zurich
Colombo	Mumbai	
Dhaka	Muscat	
Frankfurt	New Delhi	
Gabarone	Nicosia	

3.6 Aeronautical Information Circulars (AIC)

3.6.1 The Aeronautical Information Circulars (AIC) contain information on the long-term forecast of any major change in legislation, regulations, procedures or facilities; information of a purely explanatory or advisory nature liable to affect safety; and information or notification of an explanatory or advisory nature concerning technical, legislative or purely administrative matters.

3.6.2 Each AIC is numbered consecutively on a calendar year basis. The year, indicated by two digits, is a part of the serial number of the AIC, e.g. AIC 1/99. A checklist of AIC currently in force is issued as an AIC once a year.